

Minutes of the 7th Pedestrians' Quality Needs MCM November 19th and 20th, 2009 – Brno (Czech Republic)

Venue:

New Town Hall
Dominikánské náměstí, 1
601 67 Brno - Czech Republic

Attendants:

Mario Alves
Karin Ausserer
Magdalena Blaszczyk
Enrique Cabello
Olaf Czogalla
Maartje de Goede
Marjolein de Jong
Emil Drapela
Pavlina Filemonova Rockakova
Aslak Fyhri
Jürgen Gerlach
Shalom Hakkert
Philippe Hanocq
Tineke Hof
Clemens Kaufmann
Christiana Konstantinidou
Sonia Lavaninho
Lars Leden
Dulce Marques

Lucia Martincigh
Rob Methorst
Hector Monterde
Iris Mühlenbruch
Nicole Muhlrad
Panagiotis Papaionnou
Catia rennesson
Ralf Risser
Fermina Sanchez
Daniel Sauter
Karel Schmeidler
Zuzana Simonova
Thérèse Steenberghen
Miles Tight
Chiara Tonelli
Dominique von der Mühl
Jim Walker
David Zaidel

Thursday, the 19th of November 2009

Working Group 4 meeting

9:00 – 10:00 The Working Group 4 participants meet separately before the Management Committee Meeting.

10:00 Coffee

COST Management Committee and Working Groups meeting, Day 1

10:30 – 12:30

0. Welcome

Jim Walker welcomes all the participants and thanks the Czech delegation for the official invitation and organization in Brno. Jim Walker thanks all the experts who wrote the papers for doing such a good work.



Karel Schmeidler welcomes all the participants, expresses his thanks to all for being in the Brno meeting and wishes them all a nice staying in the city. He thanks also the attendants to the Brno Walk 09 Pre-Conference, that was held in Brno on November 18th 2009. On www.cdv.cz the CD containing the papers of the pre-conference can be asked. He also gives some logistics information. Then he introduces the City by a movie.

1. Adoption of Agenda

The next meeting will be held in Tel Aviv on the 22nd and 23rd of April 2010 and will concern the writing of the conclusions. Therefore this Brno meeting represents the last occasion for talking on details.

The day before the Tel Aviv meeting, on April 21st, a Conference will be organized, where a large audience of around 100 participants is expected.

The WG4 meetings are on the 28th and 29th of January 2010 in Chamonix and on the 9th - 11th of September 2010 in Rome.

The Final Conference will be in The Hague from the 16th to the 19th of November 2010.

The Agenda is approved.

2. Minutes of the Belgrade MC+WG meeting 1st and 2nd of April 2009

The MC unanimously accepts the minutes of the 6th MC meeting on the 1st and 2nd of April 2009 in Belgrade and thanks Panagiotis Papaioannou and Socrates Basbas for drawing them up.

The minutes for this 7th MC meeting will be made by Italy (Lucia Martincigh, Zuzana Simonova and Chiara Tonelli).

The MC unanimously accepts the proposed scheme for making minutes of next meetings:

- the minutes for the 8th MC meeting in Tel Aviv (April 22nd and 23rd, 2010) will be reported by Norway;
- the minutes for the 9th MC meeting – Final Conference in The Hague will be reported by Portugal.

3. Matters arising

No specific matter arose.

4. Report from the COST Office

The Report from the COST Office is postponed to the day after.

5. STSM status, applications

The Summary of STSM has to be put on the web site. As far as we know there are no applications to join the PQN project. There are no new STSM.

6. Publications, dissemination and outreach activities

6.1. Publication procedure

On the 22nd of September a proposal regarding the publication of the Final Report was sent to all participants, underlining that 3.000 Euros was the amount allotted by the COST Office for publishing the results of the action.

Since no extra money is available, there is a suggestion to publish a Summary report (40-50 pages long, 500 copies) plus a CD, in which all the papers in detail are contained, that will be circulated in The Hague conference. Furthermore the cover can be assured for those who wants to translate the Summary report in their own language. The design and printing of such cover will be paid by the Dutch Minister of Transport. The delegates who can publish it in their country are encouraged to do that. To this aim, the same design and cover could be employed.



After some debate the MC unanimously decides that is better not to leave the copyright to a publisher. It is decided that Walk 21 organization will actually register as an official publisher, giving the ISBN code, will undertake the design of the cover and the layout of the publication.

The design layout has to be decided in short time in order to give the COST Office a file ready to print. The COST has to approve the cost for publishing. Since there is a need to have 3 quotes, any organization willing to print 600-700 pages plus photos without requesting the copyright (left to the publisher) is invited to present his proposal. Some attendants declare to have competitive quote for publishing the issues: Israel (Shalom Hakkert), Spain (Hector Monterde), Czech Republic (Karel Schmeidler). It is suggested that they submit the quotes directly to the COST office for comparison. The Cost office will approve the most convenient one. For that reason the price needs to be competitive.

The agreement is that the website will include all the contributions, that could be downloaded without any cost. For this reason it will be essential to have the website working beyond the end of the COST Action. As it concerns the Conference outcomes, Walk 21, being one of the parties involved will select the interesting parts and put them on their website.

After a rich discussion, the proposal is approved in all its parts: summary printed in few copies with annexed CD, covers for the summary and for other possible printings of the single Working Groups outcomes, ISBN for all the produced papers, freedom of use of the copyright for authors, long lasting website.

Regarding the publication itself, it was stated that the articles should be written in British English. The authors are responsible for this; to this aim it is suggested that all authors ask English mother tongue friends or colleagues to check for correct wording. The COST Action does not have means to have all articles edited by a native speaker.

6.2. Schedule process towards Final Conference

In the last meeting in Helsinki the Senior Management Group discussed what procedure to adopt for writing the Final Report articles. We are now on a tight schedule, because the articles have to be reviewed and printed before the Final Conference in November 2010. To achieve this it was stated that the submission of the final draft of the articles to the Working Group Leaders should be on the 6th of January 2010. The 6th of January is the last date to improve the reports, following the indications of this meeting.

From then on the procedure is as follows:

7 January 2010 → the Working Group leaders will upload the articles to the website; the reviewers will then download, read and review the work
2 April 2010 → the reviewers deliver the review to the Working Group leaders, who will upload the reviews to the website
22 April 2010 → discussion and updating the reviewed articles in the MC and WG meeting in Tel Aviv.
End of May 2010 → revised articles submitted to the Working Group leaders for last editing process - Finalised Country Report (ready for printing) submitted to Rob Methorst and Jim Walker
Mid August 2010 → Report is print-ready
Mid October 2010 → Short report printed; all articles, Country Reports will be transferred to a memory stick
17-19 November 2010 → Final Conference in the Kurhaus Hotel in The Hague (Netherlands).



Since Working Group 4 depends on results from the Working Group 1, 2 and 3 for this Working Group a special procedure is necessary. The deadline for Working Group 4 Final Drafts is the 16 of January 2010. These drafts will be discussed in the WG 4 meeting on the 29th of January 2010 and the updated Final Version will be submitted to the reviewers on the 15th of February latest. From then on the procedure is the same.

6.3. Final Conference organisation

Behind the screens a lot of work has been done for the organisation of the Final Conference. A first task was to acquire proper budgets and support. Other important tasks were to book a venue, set up a Steering Committee for the organisation, hire a professional conference organiser and produce a promotion video on the project.

The Steering Committee brainstormed on the message and title of the conference. The title will be 'Getting Communities back on their feet'. The subtitles are: "An International conference on promising approaches to support walking for a sustainable future" and "Everything you always wanted to know about walking but were afraid to ask".

The conference will be presented as the 11th annual International WALK21 Conference on Walking and Liveable Communities and the 23rd International ICTCT workshop.

Organising partners are PQN, WALK21, ICTCT, the NL Ministry of Transport, Public Works and Water Management, the municipality of The Hague, the OECD/ITF, The Walking Platform and TNO Human Factors Research. The Ministry assumed financial responsibility and gets contributions from The Hague, TNO and the Walking Platform.

A 10 minutes video, already shown at the last WALK21 and ICTCT Conferences, is shown. Copies (VMV format) ready to use for promoting the conference will be posted on the PQN website in Flash format. The attendants are invited to disseminate the Conference in their own Countries.

The WALK21 and ICTCT Call for papers is expected to be launched in December 2009 and close in February 2010. There will be oral and poster presentations. There will also be a number of Walkshops (excursions) and pre-conference workshops and possibly the 3rd two-day ICTCT Early Stage Researches Course on basics of road safety theory.

The Conference itself will feature plenary and parallel sessions. At the moment the idea is to have 6 parallel sessions, of which one is led by ICTCT (on safety and mobility) and one led by the Walking Platform (on recreational walking).

The Steering Committee will be assisted by a Programme Committee that reads and selects the proposals for papers, presentations and posters. The programme Committee is yet to be formed, but will be chaired by WALK21. ICTCT will have its own call and own programming.

7. Making Walking Count & Measuring Walking

Daniel Sauter talks about the pre-conference workshops at the WALK21 conferences in Toronto, Barcelona and New York. He presents the progress that was made during those workshops and informs the MC on the Making Walking Count projects. London, Barcelona and Copenhagen are involved in. The main attention is focused on indicators (what to measure) rather than on methods (how to measure) that could be shared internationally. For more detail see <http://www.measuring-walking.org/>

8. Presentation Tel Aviv pre-conference and MC & WG meetings

The 8th PQN Management Committee & Working groups meeting will be organised in Tel Aviv on the 22nd and 23rd of April 2010. There will be a dedicated pre-conference on the 21st of April 2010. Shalom Hakkert presents the programs and progress made regarding the organisation of the meetings specifying that the attendants will be mostly engineers. He invites to present papers. More information will be send on January 2010.



9. Addition

Jurgen Gerlach presents "Walkability and PQN Inspection checklist", a checklist for walkability and a collection of assessments methods. For more information see <http://www.bauing.uni-wuppertal.de/svt/>.

Jim Walker introduces the "2009 Benchmarking" as an issue of NY Walk 21, showing a project on which he is working since 6 months: "The International Charter for Walking", based on a telephone interview of about 600 persons aged from 11 to over 60 years old. The motivations for walking, the perceptions and the barriers for walking, the triggers to encourage it are the collected information. It is possible to extend the analysis to other towns.

Thorn presents "The Handbook of Road Safety Measures", 2nd Edition.

End at 12:00

Lunch 12.00 p.m.

10. Working Group 1, 2 & 3 parallel meetings

13:45 - 17:30

End at 17:30

Friday the 20th of November 2009

COST Management Committee and Working Groups meeting, Day 2

10. Working Group 1, 2 & 3 meetings - continued

9:00 - 12:30

Lunch 12.30 p.m.

11. Report from the COST Office

13:30 - 14:00

Rob Methorst presents the COST Report.

11.1. News from the COST Office

New COST Open Calls are available on http://www.cost.esf.org/participate/open_call. The next collection date for Preliminary Proposals will be on the 26 March 2010, 17:00 (Brussels time).

The more institutions and countries are involved the more chances to have the action. At least 6 countries and more and different institutions are requested.

NEW TUD COST Actions approved by the CSO are the following:

- TU0901 'Integrating and Harmonising Sound Insulation Aspects in sustainable housing';
- TU0902 'Integrated assessment technologies to support the sustainable development of Urban Areas';



- TU 0903 'Methods and tools for supporting the use, calibration and validation of traffic simulation models'.

Jim Walker underlines the hurry to present future research needs: he invites the attendants to submit ideas about the future of walking topics and to develop them by the end of January, in order to become concrete proposals in the meeting of Tel Aviv. It will be possible to discuss the ideas in the Chamonix WG4 meeting and also to preview a separate reunion before or during the Tel Aviv meeting in order to discuss such ideas. 4 persons declare to have an idea, that could become a new COST Action.

11.2. Status of Action, including participating countries

Concerning this Action 20 countries have been involved.

The next submission of the annual progress monitoring report as well as the annual DC rapporteur (Willi Husler) monitoring report will be on May 2010 the 8th. The templates are available at COST website. Willi Husler could not come to this meeting because the date had been changed.

The annual monitoring Conference will be held in Zürich, CH on June 2010 the 15th and 16th. 250 attendants are expected. It is a public event organized in oral presentations and poster sessions.

11.3. Budget status

Actual budget covers all the activities of 2009 and 2010; the Meetings of Tel Aviv, Rome and the Final Conference are covered (Rob has been assured verbally).

It is still possible to invite some speakers for our next meetings.

Short term scientific missions are refundable with € 2.500,00 per month. A formal approval is demanded; the attendants are kindly invited to send possible new requests.

The attendants formally approved the budget.

12. Plenary feedback from Working Group 1, 2 & 3 meetings

14:00 - 15:00

The Working Group Leaders present results from the Working Group parallel activities of these two days.

WG1

Hector Monterde presents the results of these two days job. 8 of the 9 chapters were written and sent as pre-final versions before this meeting, and the lacking one has been presented during the meeting. The WG is considering the possibility and the budget for publishing the results on his own account. The WG leader will send 3 different options and budgets to all of WG1 authors who will then take a decision. They will be also sent to the WG leaders. The WG1 participants are urgently asked to answer to Dominique Von Der Muhll and Philippe Hanocq questionnaire.

WG2

Ralph Risser presents the results of these two days job. The WG has some work still to be done, that will be finished after the Management Committee Meeting. The WG is divided in 4 small groups (as stated in Belgrade). The small groups arrived to the following outcomes:

- What do people believe in? Implementation, their own experience, critical mass, good communication campaigns, media support, opinion leaders, peers;



- How are interventions and measures perceived? Quantity/quality of dedicated space, time management, enabling (accessorising, virtual technologies and enhanced reality), pedestrian-tailored access to goods and services;
- How are policies and strategies perceived? Taken for granted=> digitalizing is needed; lack of lobbying, need for more accurate data and ways of measuring, shift from just safety to attractiveness, well-being, lifestyle, etc.
- Which scales fit walking policies and strategies best? Agglomeration scale, suburbia (reactions to urban sprawl), multimodality, nearness dynamics, sets of integrated measures, comprehensive networks.

WG3

Daniel Sauter presents the results of these two days job. 14 chapters are secured.

The WG discussed the submitted draft chapters and decided the structure of the report and publication.

Concerning the publication, besides the pdf file with ISBN number put on internet, with general cover, as agreed in the plenary session, the WG agreed the following:

- to print additionally copies in B&W, paid by the group members themselves, if a benevolent sponsor is not found;
- to look the Copyright issues into a common policy by the whole PQN group and possibly to take out an insurance.

Jim Walker expresses his opinion on the copyright of the publication, on which he will answer after getting further information.

WG4

Rob Methorst presents the progress that is made regarding the Coherence and Integration- part of the PQN project. After the Belgrade meeting Working Group 4 convened in August 2009 in Helsinki; Rob summarised and perfected the 'story line' for the report. An updated 'story line' was presented and discussed at the WALK21 conference in New York. The results will be included in the presentation for the MC&WG meeting.

The PQN Final Report will contain three parts:

1. Conceptual Framework
 - Functionality, Perception, Durability and Future prospects.
2. Research findings
 - Introduction
 - Country Reports
 - Working Group reports
 - Measuring Walking
 - Steps in policy process development
3. Policy Process Guidance
 - Management Summary
 - Glossary

As preliminary conclusions could be said that data availability is a problem, insight is generally somewhat biased, synergy with international projects is improving.

14:53 the presentations of the WG issues finish.

12. Web news

The Final Conference is announced on the WALK21 and ICTCT websites.



13. Homework

Jim Walker lists some homework:

- To think about short term scientific mission to help with dissemination and to keep the Country report updating;
- The final version of the papers has to be submitted on January the 6th;
- To review the paper by a language reader for fluency and legibility of the written English. There is no budget to pay it;
- Final Conference call for papers is coming before Christmas. To respond to the call and to disseminate it is encouraged. The authors do not need to apply because they are already accepted thanks to the paper written for the COST Action. If desired the submission of another paper is allowed.
- If some cities interested in joining the Benchmarking Project are knew, please let it know to Jim Walker. A short explanatory paper on this topic is available.
- 15th of January is the deadline to submit new research ideas for enabling the creation of new sub groups to discuss new ideas for more projects in the future.

14. Addition

Hector presents an alternative for the publication of the COST results (option 3). It will be possible to publish the issues of each working group with a self funding. The proposal for separate WG's issues - with paper offset of 80 grams, Size A4 or B4, Interior printed in 1 ink (grey scale), Cover in paper "couche" of 300 grams + printed in 4 inks + matte film coated on 1 side, milling sewing and ISBN management- could be the followings:

- Edition of a book of 300 pages x 200 units (copies) = € 2756,00;
- Edition of a book of 200 pages (case of WG1) x 200 units (copies) = € 2158,00.

15. Closing

15:10

The attendants thank Karel Schmeidler for the organization of the meeting. Karel Schmeidler thanks his colleagues for their cooperation and communicates that the papers presented at the workshop held the day before the MCM (November 18th 2009) will be put on the website.

The 7th meeting finished. The WG2 will continue his work until they finish.

End at 15:30



Nr.	Issue	Votes	Actor
2009-17	Minutes of the 6 th COST 358 Management Committee accepted	Unanimously	SMG
2009-18	Scheme for making minutes: 8 th meeting in Tel Aviv: Norway 9 th meeting in The Hague: Portugal	Unanimously	Norway, Portugal
2009-19	The copyright of the Final Report will not be left to a publisher	Unanimously	SMG
2009-20	For printing of the report 3 quotes are asked: Israel, Spain and Czech Republic	Unanimously	Shalom Hakkert, Hector Monterde and Karel Schmeidler
2009-21	All PQN paper can be downloaded for free from the website	Unanimously	SMG
2009-22	The Publishing proposal by Daniel Sauter is accepted on all points	Unanimously	SMG
2009-23	Articles should be in British English; authors are responsible for this	Unanimously	All
2009-24	Procedure for Final Conference: <ul style="list-style-type: none"> • 7 January: articles will be uploaded for review • 2 april: reviewers deliver reviews to WG leaders • 22 April: discussion in MC meeting in Tel Aviv • End of May: revised articles submitted to WG Leaders for last editing process; Finalised Country Reports delivered to Rob Methorst / Jim Walker • Mid August: report print ready • Mid October: short report (Part 3) printed; all articles + Country Reports transferred to memory tischs • 17-19 November Final Conference. 	Unanimously	All
2009-25	Deadlines for WG 4: 16 January final drafts; 15 February submission to reviewers	Unanimously	WG4 members